

BLACK FOREST COMMUNITY CLUB



Board and Officer / General Meeting

Thursday, March 27, 2025, at BFCC

In Attendance:

- 15 attendees:
 - 3 BFCC officers
 - James Collins, President
 - Kelly Marchbank, Vice President
 - Cherie Erler, Treasurer – NOT PRESENT
 - John Trcka, Secretary
 - 2 BFCC board members
 - Sherrie Lidderdale, member, 1 year remaining
 - Leif Garrison, member, 2 years remaining
 - Mindy Geiser, member, 3 years remaining – NOT PRESENT
 - 9 club members
 - Chuck Lidderdale
 - Carolyn Brown
 - Jon Bennett
 - Kayla White
 - Leilani Ritchie
 - Don Root
 - Pierre Gaudreault
 - Bob Erler
 - Katherine Williams
 - 1 club visitor
 - Josh Eker

Attachments:

- Treasurer's P&L Statement

- Treasurer's Annual Donations List

I: Open Meeting

1. Jim Collins called meeting to order 6:32.

II: Approval of Minutes from Previous Meeting

2. Minutes from Feb meeting not yet compiled in error

III: Treasurer's Report

3. No update due to treasurer being absent, but P&L statement distributed for review.
 1. Report was acceptable to all
4. See **attached** P&L report
5. See **attached** annual donations list, showing National Mill Dog Rescue as Emcee's choice in lieu of receipt

IV: New Business

6. Overview of the BFCC website to demonstrate existing Black Forest Festival (BFF) planning features embedded in the site (Chuck Lidderdale):
 1. that was used for 8-9 years until ~2020 when the new We Are Black Forest (WABF) website superseded it using commercial / third party spreadsheets and software for BFF planning tools.
 2. Notes regarding Chuck's website
 - All payments collected via PayPal
 - Automated BFF booth reservation page
 - Automated BFF parade planning page
 - No cost to BFCC for use of website and functionality created by Chuck
 3. Leilani Ritchie (BFF Planning Committee) comments:
 - Chuck's website doesn't work on all browsers and cell phones
 - There is some uncertainty about whether it is cyber hardened thereby possibly exposing users/customers to virus/malware
 - Having 2 websites is harder to manage
 - Use of plug-and-play 3rd party applications does not have the above concerns
 - Prefers the WABF spreadsheet solution to parade signups that feeds directly into MC script
 4. Kelly Marchbank (BFF Planning Committee) comments:
 - When she was doing Mindy Geiser's BFF organizer role in the past, she preferred the WABF solution
 - They used 'Illustrator' software that made incorporating last-minute changes simple
 5. Leif Garrison suggested we leave BFF committee select which 'tool' works best for them.

6. Jim Collins noted that with last year's team that was ~60% new, they had to do a lot of new development, and advises against repeating that heavy lift this year. Recommends the 5 BF Festival leads come up with plan for which software tools they want to use.
7. Leilani asked that any of the 5 festival planning committee leads who were interested to receive login privileges to allow assessment.
8. Chuck noted that the site he developed and maintains belongs to club so any qualified can have access to development resources. **ACTION:** Chuck Lidderdale to share the needed website access info with Leilani Ritchie to pass-on to the BFF leads team as needed. but not beyond that group to ensure site privacy/integrity.
7. Hall air conditioning (AC) update (Jim Collins):
 1. Received has 2 quotes for service. Both with ~\$40K cost for condenser mini-splits, each with 10 tons heat removal capacity. A one ton AC unit can remove 12,000 BTUs of air heat per hour.
 2. Josh Eker, owner of local HVAC company with 20 years experience, introduced proposal with benefit of no charge for labor as he wants to give back to his Black Forest community. He has calcs showing an ~5 ton system should be adequate. Cost ~\$8.5K. If needed, worst case would add second system for another ~\$8.5K.
 - Jim noted that even if \$10K each, Josh's quote comes in at half the cost of the others.
 - Jim shared that Josh is seeking some compensation: wants 3 years sponsorship in the parade and recognition from BFCC via social media
 - Leif cautioned that before we provide such compensation, we get tax advice on this. **ACTION:** For Cherie Erler provide tax advice regarding ability for our non-profit org (with social club status) to sponsor Josh's commercial entity.
 - Don Root asked for estimated hall closure time for the install. Josh's answer was ~2 days and only a few hours inside.
 - **ACTION:** Jim Collins to deliver this same report to Black Rose Acoustic Society committee for decision.
 3. Black Rose Acoustic Society vendor who regularly rents the hall is main driver to get AC along with a quieter heater, and offered to cover substantial portion of cost. Leif/Jim estimate Black Rose will contribute at least 50%.
 - Josh notes that he is confident that he can significantly reduce the sound level of the running heater units, if BFCC is interested
 4. Jim Collins noted that the BFCC's existing 200 Amp circuit breaker panel with its existing relatively light load will suffice to provide adequate power for the HVAC upgrade.
8. Backyard update (Jim Collins, Steve White not present):
 1. The big items to be worked first will likely be road/driveway and drainage.
 2. More detailed will be provided at next month's meeting.
9. BF Festival updates (Leilani Ritchie, Mindy Geiser not present)
 1. Theme voting which is open to all BFCC members closes Friday, 3/28.
 2. Still looking for help with children's crafts and pancake breakfast.
 3. Signage design that recognizes sponsors is underway

4. Committee wants to find additional local youth groups to help
 - Layla White suggested contacting Pine Creek Young Life group for youth volunteer support
 - **ACTION:** Jim Collins to generate a list of potential tasks for youth groups to support from non-festival leads with experience and then present to festival leads for review.
5. Parade starts at 10:30.
6. Pancake breakfast is 6-9am and needs a clean cutoff at 9am.
10. BFCC no smoking policy (Jim Collins)
 1. This is a significant concern brought up from Bill Leake from Black Rose Acoustic Society.
 2. Proposed that we get some 'smoke only in designated areas only' signs to designate at special areas with 'butt collectors'
 - Cost us expected to be less than \$100 per unit
 - Need to be emptied approximately once per quarter
 3. After events if any butts found not in butt collectors would result in a 'butt penalty' to tenant.
 4. Location suggestions
 - At least two
 - >20' from doors
 - In front and back
 - On non-wood deck to prevent folks from tossing off deck
 5. **ACTION:** Jim Collins to provide some sign and butt collector options
11. Boy Scouts Troop 70 update (Jim Collins, Scoutmaster Keith Kramer not present)
 1. Keith asked to install a peg board in back room
 - All were in agreement
 2. Keith expressed concerned about rumor that Boy Scouts Troop 70 won't be supporting pancake breakfast as they are indeed supporting, though at a reduced level. They are developing a plan for additional youth/adult help from Troop 246
12. Missing BFCC tables and chairs (Jim Collins):
 1. 2 tables and several chairs were removed and then 'magically' returned after email discussion started.
 2. BFCC property borrowing policy
 - In the past, the policy has been such items never leave the BFCC.
 - Majority agreed that borrowing should be allowed but only with permission from Jeff Ader, on a case-by-case basis. Then, if needed Jeff can ask BFCC board for a vote.
 - John Bennet offered that a contract be used for anyone borrowing.
 - Leif Garrison offered only members should be allowed to borrow.
 3. **ACTION:** Jim Collins to take an inventory of tables/chairs to get a count and identify ones that need to be replaced.
13. Curtains update (Carolyn Brown):
 1. 10 windows have mini-blinds and decorative curtains
 2. Custodian Jackie Composto thought it would be good idea to clean the curtains, but when she put one in dryer it was destroyed, lesson-learned.

3. All the curtains have been inspected. Ellen Alderson the original seamstress offered to re-make, and she has access to discounted material.
 4. Ellen offered to remake all for ~\$100, retail cost could be ~\$2000.
 5. Kelly Marchbank noted some useful materials may be in shed.
 6. Jim Collins made **MOTION** to fund the new curtains effort. Second from Leif Garrison. Motion carried with all in favor.
14. Friends of Black Forest big map update (Leif Garrison):
1. \$75 (1/3 of \$225) was our commitment for contribution toward cost of Friends of Black Forest arrangement to purchase updated detailed Black Forest area map from county cartography dept. Unaccounted for cost for our additional copy for use by the Club ended up being \$40. Resulting in total cost of \$115.
 2. Acceptable to all.
 3. Purpose of map is to enable updated BFCC membership boundary identification. Storage location is still TBD.
15. Insurance update (Layla White):
1. Her broker is reporting 20% increase, effective in May. All should update budgets accordingly.
16. Newsletter update (Carolyn Brown):
1. Needs newsletter articles by 3/31 to get into April newsletter.
 2. Jim suggested adding a rotating 'shout-out' article that highlights local businesses

V: Close Meeting

17. Jim Collins made **MOTION** to close meeting. Seconded by Leif Garrison. Motion carried with all in favor.
18. Meeting adjourned at 8:22pm.